

**RESOLUTION 19-105  
OF THE SCHOOL BOARD OF BROWARD COUNTY**

**WHEREAS**, Florida Statutes 1001.41 and 1001.42 give The School Board of Broward County (The School Board) the power and duty of assigning students to schools; and

**WHEREAS**, The School Board has decided to create a School Boundary Committee (SBC) to act as a Districtwide advisory committee to The School Board to review any necessary or desirable changes to the school attendance areas; and,

**WHEREAS**, The School Board recognizes the importance of providing equitable education opportunities for Broward County’s student population while complying with state and local requirements; and,

**WHEREAS**, The School Board intends to adopt the annual school attendance areas after considerations of class size impact, Level of Service impact, enrollment impact (no community proposals involving the movement of students into schools at or above permanent capacity), diversity impact, feeder pattern impact, school proximity impact, neighborhood integrity impact, and natural barrier impact; and,

**WHEREAS**, The School Board desires that the community school boundary process be conducted in a public and fair forum in which all Broward County residents have an opportunity to participate and provide input; and

**NOW THEREFORE BE IT RESOLVED THAT** The School Board moves for approval of the following item with respect to the composition, duties, responsibilities, and guidelines of the School Boundary Committee:

**SECTION 1. CREATION OF THE SCHOOL BOUNDARY COMMITTEE.** There is hereby created an advisory committee to be known as School Boundary Committee, hereinafter referred to as the “SBC.”

**SECTION 2. MEMBERSHIP.** The Committee shall be comprised of one (1) Representative and one (1) Alternate from a School Advisory Forum (SAF) or School Advisory Council (SAC) from each of the twenty-eight (28) Broward County Public School Innovation Zones (IZones).

- 1) Each school principal shall notify his/her SAF Chair to solicit candidates to represent the entire IZone on the SBC and to attend an orientation meeting in October and two pre-scheduled meetings to be held in November. Each SAF should select one candidate. If a school does not have a functioning SAF, candidates are to be solicited from the school's SAC.
- 2) As schools are notified of a potential impact to their school by a boundary proposal, the principal of the impacted school will work with his/her SAF/SAC chairperson and the forum/council to select a member to be the representative for the impacted school community on the SBC in addition to the I-Zone representative.
- 3) Candidates to serve as SBC Representatives and Alternates are recommended annually by the SAF/SAC Chairs to their IZone Principal Facilitators. Prior to the third week of September, each SAF/SAC must submit SBC candidates to their IZone Principal Facilitator, who then must select one (1) Representative and one (1) Alternate for the entire IZone. A school specifically impacted by a recommended change to a school attendance area will also submit a SBC representative and alternate through the identified school principal. The IZone Principal Facilitator, as well as the specifically impacted school's principal, shall ensure that the persons selected are aware they have been selected to represent the interest of the entire IZone (and/or the specific school SAF/SAC) on the Districtwide SBC even if the IZone is not impacted by proposed boundary changes. The

names of each IZone Representative and Alternate and individual impacted school's representative and alternate must be submitted to the Demographics & Student Assignments Department (DSA) by September 20, 2019.

- 4) After the September 27, 2019 deadline for community members to submit school boundary proposals, DSA will notify principals whose schools are impacted by any additional proposed boundary changes to each select an additional two volunteers to serve on the SBC as Stakeholder Representative and Alternate.
- 5) The selected SBC members must not be elected officials and should be active SAF/ SAC members who will act as the eyes and ears of the entire IZone or impacted school. Members may not themselves submit proposals for school boundary changes.
- 6) The SBC Alternate must serve the IZone or impacted school in the absence of the SBC Representative.
- 7) Representatives and Alternates will have the same speaking privileges at SBC meetings. The Representative will be the voice outside of committee meetings. There will be only one vote by the Representative at the final SBC deliberation meeting. If the Representative is not present at the final meeting, the Alternate will place the vote.

### **SECTION 3. DUTIES, RESPONSIBILITIES, GUIDELINES AND VACANCIES.**

Committee Representatives and Alternates must view the SBC orientation training video made available online from the Demographics & Student Assignment's Department Web site, as well as attend the SBC public hearing and the SBC deliberation meeting regardless of whether or not there are proposals that impact the represented IZone. Any SBC Representative who is absent at the SBC public hearing shall be automatically removed from the SBC and the Alternate SBC member shall serve as the IZone or impacted school Representative. In the event of a vacancy on the SBC

due to relocation, resignation, death, disability, or any other cause, the Alternate shall serve as the Representative on the SBC for the remainder of the community school boundary process. Any SBC Alternate who is absent at the SBC public hearing shall be automatically removed and replaced with a new Alternate selected by the Izone Principal Facilitator through the SAF/SAC Chair recommendations. New Alternates must review previously recorded meetings. If neither Representative nor Alternate is present at the SBC public hearing, then the IZone or impacted school in question will not be represented at the SBC deliberation meeting. The SBC membership will therefore be reduced by one for each impacted school or IZone not present at the SBC public hearing.

At the November deliberation meeting, the SBC shall select two (2) members to present the SBC's recommendations on proposed school boundaries to the School Board at the January School Board Workshop. In developing its recommendations, the SBC shall use the considerations for establishing school boundaries, and may collaboratively revise maps brought forward from map makers. SBC members will be required to cast their vote on all proposals in accordance with Sunshine Law at the deliberation meeting. The appointed SBC will conduct and complete the annual community school boundary process committee advisory work within the School Board approved community school boundary process timeline.

**SECTION 4. MEETINGS AND PUBLIC HEARINGS.** All meetings shall be advertised in a newspaper(s) of general circulation within Broward County and published on the Broward County Public Schools' web site in advance of the meeting date and open to the public. The public will be afforded an opportunity to comment on any proposed recommendations. The SBC may reasonably limit the time each member of the public can speak at the public hearing. The SBC shall meet for a public hearing and a meet to deliberate on all proposals to form the

SBC's recommendations to the School Board. As an advisory committee, the SBC is subject to the State of Florida's Government in the Sunshine Laws as well as Florida's Public Records Laws, as prescribed by Florida law.

**SECTION 5. SUPPORT.** The SBC shall be provided the following Broward County School Board support services in its endeavors to review each proposal:

- (a) The SBC may submit legal questions to the Demographics & Student Assignments Department staff for General Counsel response as necessary.
- (b) The Broward County Public Schools Demographics & Student Assignments Department existing student demographic data and staff shall provide assistance to the committee as necessary in support of the committee work.

**SECTION 6. ADVISORY NATURE OF THE COMMITTEE.** The recommendations of the SBC are advisory only and are subject to such revisions and amendments as the School Board may elect. Failure by the SBC to make its recommendations by the final SBC meeting shall not affect the validity of the community school boundary process in any respect. The School Board and Superintendent will receive and review the recommendations put forth by the SBC.

**SECTION 7. TERMINATION AND CESSATION OF REGULAR MEETINGS.** Unless otherwise terminated sooner by the Broward County School Board, the SBC shall sunset upon the SBC's recommendation of school attendance areas at the final SBC deliberation meeting.

**SECTION 8. EFFECTIVE DATE.** This Resolution shall become effective upon approval by the Broward County School Board.

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Heather P. Brinkworth, Chair

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Robert W. Runcie, Superintendent